



REGULAR BOARD MEETING MINUTES

TUESDAY, MAY 23, 2023
6:00 PM
VIA ZOOM

ATTENDEES

Trustees

Eve Flynn	Chairperson
Elaine Young	Vice Chairperson
Julie Austin	Trustee
Carol Kellogg	Trustee
Barry Kurland	Trustee

Administration

Peter Jory	Superintendent of Schools
Ron Amos	Secretary Treasurer
Gillian Wilson	Associate Superintendent of Schools
Rudy Terpstra	Director of Instruction
Phil Munro	Director of Operations
Flo Wong	Vice-Principal, Qualicum Beach Elementary School Qualicum District Principals/Vice Principals' Association

Education Partners

Mount Arrowsmith Teachers' Association (MATA)
District Parents Advisory Committee (DPAC)

1. CALL TO ORDER

Chair Flynn called the Zoom meeting to order at 6:00 p.m.

2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Flynn acknowledged that the Board was meeting on the shared territory of the Snaw-Naw-As (Nanoose) and Qualicum First Nations and she thanked them for their stewardship of the lands on which the Board lives, works and plays while enjoying this part of the world.

3. ADOPTION OF THE AGENDA

A report on the Oceanside Health and Wellness Network was added under Trustee Items.

22-39R

Moved: Trustee Young

Seconded: Trustee Kellogg

THAT the Board of Education of School District No. 69 (Qualicum) adopt the agenda as amended.

CARRIED UNANIMOUSLY

4. APPROVAL OF THE CONSENT AGENDA

- a. Approval of Regular Board Meeting Minutes: April 25, 2023
- b. Ratification of In Camera Board Meeting Minutes: April 25, 2023
- c. Approval of Special Board Meeting Minutes: April 27, 2023
- d. Receipt of Ministry News Releases
 - New partnerships preparing BC students with future-ready skills
 - Minister's statement on Child Care Provider Appreciation Day
 - More people can pursue in-demand careers in early childhood educators
 - More kindergartners, families benefit from pilot expansion
 - Extra school playground funds mean more fun for kids, families
 - Funding supports sign language interpreter education
- e. Receipt of Reports from Trustee Representatives
 - BCSTA Annual General Meeting – Trustee Young

23-40R

Moved: Trustee Young *Seconded:* Trustee Kellogg

THAT the Board of Education of School District No. 69 (Qualicum) approve the consent agenda items of the Regular Board Meeting of May 23, 2023, as presented.

CARRIED UNANIMOUSLY

5. DELEGATIONS/PRESENTATIONS

None

6. BUSINESS ARISING FROM THE MINUTES

None

7. MOUNT ARROWSMITH TEACHERS' ASSOCIATION (MATA)

Chair Flynn congratulated Matt Woods on his re-election as president.

Matt Woods, President, then provided the complete results of the MATA elections held on Tuesday, May 16th as follows:

- President - Matt Woods
- Vice President - Katie Tickell
- Second Vice President/Secretary - Kerri Faa
- Treasurer - Kaz Tomiyama
- Professional Development In-District Chair - Julie Cloutier
- Personal Professional Development - Jen Pickard
- Bargaining Chair - Konrad Langenmaier
- French as a Second Language Chair - Francois Provencher
- Political Action Contact - Dennis Mousseau
- Occupational Health and Safety Chair - Justine Swanson
- TTOC Chair - Joanna Biddlecombe
- Member at Large/New Teacher - Carrie-Dawn Popkin
- Local Representative to the BCTF - Dennis Mousseau

He then noted that it is the Post and Fill season. The first round has been completed and Round 2 is currently underway. He expressed his appreciation to Gillian Wilson, Associate Superintendent, and Brenda Paul, Director of Human Resources, for creating as many postings for full-time positions wherever possible as teachers appreciate having full-time employment, which he believes also helps with retention of employees in the current employee market.

8. CANADIAN UNION OF PUBLIC EMPLOYEES (CUPE) LOCAL 3570

No Report

9. DISTRICT PARENT ADVISORY COUNCIL (DPAC)

Angel Delange, President, commented on the following:

- DPAC hosted guest speaker, Mischa Oak / [LGBTQ Corporate Training - LGBTQ Training & Consulting](#), *Understanding & Supporting 2SLGBTQ+ Community Members and Family* who gave a presentation on April 26th at the BSS Theatre. There were approximately 50 guests in attendance and the feedback received has been all positive. Families are asking if DPAC will be bringing Mischa back and DPAC would like to discuss the possibility of co-hosting an event with SD69 in the 2023/2024 year. DPAC also thanked Gillian Wilson, Associate Superintendent; Rudy Terpstra, Director of Instruction, and Trish Cathrine, Principal of Ballenas Secondary for their support.
- The CPR-C & AED course has been rescheduled to June 4th and is now full. Thank you to Jessica Threlfall, DPAC Secretary, for organizing this opportunity for parents/guardians.
- The SD69 Cross Country Meet was held at Springwood Elementary School last week. Thank you to Simin Supa (Oceanside Elementary School) and Thomas Higgs (Springwood Elementary School) for organizing the event and all the parent/guardians who volunteered to make the race a success. DPAC elections for President and Vice President for 2023-2024 took place on May 17th. Karri Kitazaki was elected as President and Jessica Threlfall was elected as Vice President.
- On May 17th, members voted to spend up to \$10K from their general account to purchase on \$18K Huko Orthos Accessibility Bike. In 2022 DPAC raised \$9K from grants and received a \$500 donation. This year they raised nearly \$200 in profits from their DPAC swag. Details will be worked out between DPAC and the District and, once purchased, the bike will be added to the district's inventory for teachers/therapists to sign out for use.

Trustee Kurland inquired as to who would be maintaining the bikes as they are a specialty item. It was noted by Jessica Threlfall, DPAC Secretary, that Arrowsmith Bikes in Parksville has offered to maintain the bikes as they have the knowledge to do so.

10. PUBLIC QUESTIONS AND COMMENTS (RELATED TO AGENDA ITEMS)

None

11. ACTION ITEMS

None

12. INFORMATION ITEMS

a. Superintendent's Report

Peter Jory, Superintendent of Schools, reported on the following:

- Attendance is better than it was at this time last year for both staff and students. Days of 40-50 FTE of staff replacements are more common than the 60-70 FTE from a year ago and the district's replacement rosters are holding up. With a little attention, it is hoped to continue to nudge back to the pre-pandemic numbers which will also reduce at least some of the budgetary pressures the district has been experiencing. Students are attending more frequently as well, and though the elementary numbers are normalizing somewhat, Superintendent Jory noted would like to see the secondary students present at school a little more often than what schools are currently experiencing. Most districts and jurisdictions are saying the same thing, and it is a bit of a curious and potentially troubling trend that staff would all like to know more about.
- The fourth and final meeting of the Code of Conduct Working Group was held on May 8th at which time the Superintendent shared the basic template concept and the new expectations for schools to adopt through their planning and consultation processes. The District is opting for a "soft launch" of the new Codes, so schools that are ready to adopt can go ahead right away and schools that need more time to develop a behavior Matrix and more aspirational language can take the year to do so in a collaborative manner with their stakeholders. Whether adopting the new version now or later, principals will still be submitting their 2023-24 Codes and their stakeholder forms at year end as per typical practice for the Board to review in the fall.
- Principals and Vice-Principals were able to share key pieces of their school plans on May 9th to colleagues and attendant Board members. Each PVP had just five minutes to speak to the development of a single goal for their school, the information that led to that goal, the strategies selected to impact it, then five minutes to answer questions in a modified "fishbowl model". This process allowed Board and Senior Staff a quick look into the most focused work going on in schools.

Principals reported that they appreciated the conversations with peers and the Board and having the opportunity to see what their colleagues are doing so they can "share" practice from them. Each school will be submitting its new *School Plan for Impact* in time for the June Public Board Meeting, and education leadership staff are looking forward to supporting schools further with this process in a session scheduled for Monday, May 29th.

- *Spaces* is being well-used in SD69 schools as a portfolio tool, and the secondary schools have been using *MyBlueprint* for planning and course selection. All schools have access to *EdPlan insight* and, along with provincial assessments, local and classroom assessments are now accessible and visible in a colourful heatmap format for easy uptake.

The district is also on the verge of a partial rollout of *Teams*, which will include training of the senior team, principals, and managers to start, with Board, schools, and departments to follow soon. This program will form an online repository for shared documents, conversations organized into

specific categories (or channels), and the opportunity to text in a secure and separate work only environment. Full adoption will mean a significant reduction in email reliance and a substantial increase in our organizational acumen and overall efficiency.

- The Ministry of Education has published a new Communicating Student Learning brochure for Parents and Caregivers. It signals a new direction in Ministry publication, which is intended to reach a broader audience through improved presentation and more user-friendly vocabulary. Senior staff have shared it with principals who will be sharing it with their staff this week, in anticipation of the district sharing it with parents and caregivers on Friday, May 26th. The document will provide a well-designed and useful resource for everyone in the system that will dovetail effectively with the district's own publications.
- The district is approaching the launch for its new District Strategic Plan. After several months of surveys, student focus groups at all of our schools, and focused planning sessions with our diverse group of 40 stakeholders, which also included a further check-in with students, the draft will be shared in a Zoom Town Hall on Tuesday, June 6th at 6 pm. Superintendent Jory will provide viewers with some contextual information, including the purpose of strategic planning, the frameworks that informed the district's work, the process followed, and the goals and outcomes that were developed using the observable impact model. Superintendent Joy has also been working with a graphic designer on a brochure which he will show in draft form, along with a new district logo for the Board to consider. The Town Hall will be recorded and posted with a form for feedback, which will be collected and provided to the Board prior to the June Public Board Meeting to further inform the approval process. Should we move forward, next year will focus on rolling out and operationalizing the plan, which will include communication and assessment plans, as well as supporting principals in moving this work forward in SD69 schools.

c. Education Update

Gillian Wilson, Associate Superintendent, reported on the following:

- Kindergarten teachers were acknowledged for their work in preparing to host their Welcome to Kindergarten sessions in the elementary schools for parents and students at the end of May, which is an opportunity for new students to see their new school. This is a follow up to Pete the Cat and then in September they will be provided with an orientation in their new classroom.
- Nanoose Bay and Errington Elementary Schools have been part of a Transition to Kindergarten pilot where the upcoming year's Kindergarten students attend 2 hours a day, two times a week. Positive feedback has been received from parents and staff running the sessions and parents will be sent a survey to see what significant value is provided for their child to familiarize themselves with their new schools.
- The Grad Walk will be held on Wednesday, June 14th. This will be an opportunity for graduates to choose an elementary school to visit, whether it was one they attended or at which a particular teacher is now teaching that made an impact on their lives. Graduates attend in cap in gown which also serves as inspiration to the elementary students. Graduates have until May 24th to sign up for the walk after which a schedule of visits will be shared with trustees, who could also contact their liaison schools.

Rudy Terpstra, Director of Instruction, reported on the following:

- He and a team of high school teachers attended the Cowichan School District's Education Camp which focussed on the new Reporting Order for high school students, which now includes student self-assessment of the core competencies and goal setting particularly for grades 10-12 and attendees had rich conversation of how that will happen in the high schools and where that is going to happen.
- The Assessment, Evaluation and Communicating Student Learning Committee is compiling its final tweaks and feedback to the district to have full documentation across the K-7 and 8-12 Network going forward for next year.
- The district is solidifying its Grade-Wide Writes so it has some data around FSA's and Provincial graduation assessments. Staff have landed on Grade Wide Writes at grades 3, 5 and 8 and Numeracy assessments at Grades 6 and 9. A question from the committees is: What are we going to use? this data is going to inform us not only to show the work we are doing is great and we are making improvements but also to show us other areas we need to focus on. Thank you for all the people involved in those committees.
- Zero waste has concluded as far as formal action plans for the year and staff have submitted their reports to be submitted to the Regional District of Nanaimo. Nanoose Bay Elementary, Arrowview Elementary, Ballenas Secondary, Kwalikum Secondary and Parksville Alternate Secondary schools provided submissions and created a number of successful initiatives supported by the Zero Waste funding for teachers to collaborate and purchase supplies and expand their green initiatives at their school.
- Thank you to DPAC for hosting a SOGI event as it takes a bold DPAC to do that and not every district has those types of initiatives occurring and that is one of the great things that are happening in this district.
- SOGI leads, counsellors, and administrators from each school participated in SOGI lead training two weeks ago so the district is sitting in a good place and lots of learning has and is taking place on being an inclusive district and a safe space for learners as well as all of the district staff.

Trustee Young added that she was part of a BC Teachers Federation (BCTF) Meet Up Group which considers themselves to be part of the queer questioning people and noted how appalled she is at how some teachers are not being supported in some districts, particularly around the Trans issues. She is appreciative to be part of this district and living and working in an area that, although not devoid of prejudicial attitudes, it seems to be more open to diversity.

She then noted that the BCTF had recently won a case against a former trustee from Chilliwack which is the second time they went to the Supreme Court of Canada and had them vote for inclusiveness.

13. FINANCE & OPERATIONS COMMITTEE OF THE WHOLE REPORT

Trustee Young thanked the Operations staff for the facilities tour of the Craig Street Commons as part of the Finance & Operations Committee meeting, noting that it was useful to have that opportunity.

a. Annual Facilities Grant Spending Plan

23-41R

Moved: Trustee Young *Seconded:* Trustee Austin

THAT the Board of Education of School District 69 (Qualicum) receive and support the Annual Facilities Grant Spending Plan as presented.

CARRIED UNANIMOUSLY

b. 2022 Climate Change Accountability Report (CCAR)

23-42R

Moved: Trustee Young *Seconded:* Trustee Kurland

THAT the Board of Education of School District No. 69 (Qualicum) receive the 2022 Climate Change Accountability Report as presented.

CARRIED UNANIMOUSLY

c. Carbon Reduction Strategy

Trustee Kurland spoke to the rationale of the recommended motion for the district to invest in heat pumps to reduce the district’s carbon footprint, further to the legislated targets of reducing greenhouse gas emissions by 80% by 2050. The consultant hired, who is being shared with other school districts with support from a BC Hydro, has established an emissions reduction target for the first year of 100,000 GHG.

23-43R

Moved: Trustee Young *Seconded:* Trustee Kurland

THAT the Board of Education of School District No. 69 (Qualicum) request staff draft a Carbon Reduction Strategy for School District 69 schools, to be provided to the Board by September 2023.

CARRIED UNANIMOUSLY

14. POLICY COMMITTEE OF THE WHOLE REPORT

a. For Information:

Revisions to the Administrative Procedures to Board Policy 101: *Projects: Tendering, Purchasing and Disposal.*

b. Bylaw 1: Board of Education

23-44R

Moved: Trustee Kellogg *Seconded:* Trustee Kurland

THAT the Board of Education of School District 69 (Qualicum) approve first reading to adopt the revisions to Board Bylaw 1: *Board of Education* at its Regular Board Meeting of May 23, 2023.

CARRIED UNANIMOUSLY

It was noted that additional edits were being considered under other sub-headings of the Bylaw regarding electoral areas and the Board evaluation cycle.

c. Board Policy 100: Sustainable Practices

23-45R

Moved: Trustee Kellogg *Seconded:* Trustee Austin

THAT the Board of Education of School District 69 (Qualicum) approve first reading to adopt the revisions to Board Policy 100: *Sustainable Practices* at its Regular Board Meeting of May 23, 2023.

CARRIED UNANIMOUSLY

d. Board Policy 301: Living Wage

23-46R

Moved: Trustee Kellogg *Seconded:* Trustee Young

THAT the Board of Education of School District 69 (Qualicum) approve first reading to adopt the revisions to Board Policy 301: *Living Wage* at its Regular Board Meeting of May 23, 2023.

CARRIED

Trustee Austin voted against the motion

e. Board Policy 106: Financial Reporting and Operating Surplus

23-47R

Moved: Trustee Kellogg *Seconded:* Trustee Kurland

THAT the Board of Education of School District 69 (Qualicum) approve second reading to adopt the revisions to Board Policy 106: *Financial Reporting and Operations Surplus* at its Regular Board Meeting of May 23, 2023.

CARRIED UNANIMOUSLY

f. Board Policy 900: Privacy Management and Accountability

23-48R

Moved: Trustee Kellogg *Seconded:* Trustee Young

THAT the Board of Education of School District 69 (Qualicum) approve second reading to adopt the revisions to Board Policy 900: *Privacy Management and Accountability* and its two new attendant Administrative Procedures at its Regular Board Meeting of May 23, 2023.

CARRIED UNANIMOUSLY

15. EDUCATION COMMITTEE OF THE WHOLE REPORT

Trustee Austin referred to her report in the agenda package and noted how wonderful it is when students attend. She then highlighted the Ballenas student presentation which showcased activities students were involved with regarding Wi-Fi and the Youth Development Instrument.

Trustee Austin also highlighted a presentation at the BC Teacher Federation Conference by Student Voice from Chilliwack. They were instrumental in informing the Board in Chilliwack as they felt some candidates were not representing them so were active out in the community. While they may not be eligible to vote, Trustee Austin believed that their efforts made a difference in that district's trustee elections.

16. REPORTS FROM REPRESENTATIVES TO OUTSIDE ORGANIZATIONS

None

17. TRUSTEE ITEMS

a. ELLCO Endorsement of the Regional District of Nanaimo (RDN) motion to the Union of British Columbia Municipalities (UBCM)

Trustee Austin referred to the upcoming motion recently passed by the RDN which is looking for support in the form of a letter and she hoped that other municipalities and school districts support the RDN motion as well.

23-49R

Moved: Trustee Austin *Seconded:* Trustee Kellogg

THAT the Board of Education of School District 69 (Qualicum) endorse the following motion being submitted by the Regional District of Nanaimo to the August Union of British Columbia Municipalities (UBCM) Convention:

WHEREAS the Ministry of Education and Child Care is responsible for B.C.'s \$10/day childcare program, and Child Care BC's growing system of universal childcare has been life- changing for families, with demand far outstripping supply; AND WHEREAS the current grant- based process to expand universal childcare relies on grant applicants to coordinate all aspects of design and implementation, and local and Indigenous governments and nonprofit organizations often lack the resources to successfully manage this process in accordance with UBCM-funded childcare needs assessments and action plans:

THEREFORE, BE IT RESOLVED that while the Province continues to rely on individual grant applicants to plan and develop child care expansion, that instead, the Province provide multi- year funding to local and Indigenous governments and nonprofit organizations to support resources to coordinate this process:

AND BE IT FURTHER RESOLVED that UBCM urge the Ministry of Education and Child Care to replace the current grant-based application process with a systematic expansion of universal childcare that upholds UNDRIP obligations and supports the involvement of, but does not rely on, local and Indigenous governments and nonprofit organizations to coordinate design and implementation.

CARRIED UNANIMOUSLY

b. Oceanside Health & Wellness Network (OHWN) Report

Trustee Young reported that OHWN has been struggling for the past year with funding issues and had just received a year-long contract through the United Way with money provided by Island Health. The Network is in the final stages of rehiring its coordinator and a Housing Forum is being organized by OHWN, the Society of Organized Services (SOS) and the Homelessness Taskforce. Facilitated discussion will explore the challenges local residents face in trying to secure housing and the impact on the whole community. Representatives from municipal, provincial, federal, First Nations, school districts, tourism, businesses, non-profit housing and service providers will be invited to attend. The initial forum will be

fairly small; however, the goal is to organize an action group that would take it further to the community and try to work on actions that would support obtaining housing for everyone who needs it in the area.

18. NEW OR UNFINISHED BUSINESS

None

19. BOARD CORRESPONDENCE AND MEDIA

None

20. PUBLIC QUESTION PERIOD

None

21. ADJOURNMENT

Trustee Kellogg moved to adjourn the meeting at 6:50 p.m.

Original signed copy on file

CHAIRPERSON

SECRETARY TREASURER